



**ONSTAGE PLAYHOUSE DISCRIMINATION, UNLAWFUL
HARASSMENT AND RETALIATION POLICIES AND
COMPLAINT PROCEDURE
RECEIPT ACKNOWLEDGEMENT**

OnStage Playhouse is committed to providing a work environment free of discrimination, unlawful harassment, and retaliation. In keeping with that commitment, OnStage Playhouse requires that all employees, visiting artists, contractors, and volunteers be trained in regard to (1) the laws prohibiting such unlawful conduct, (2) the company's policy against such unlawful conduct and (3) personal responsibility for monitoring compliance and complying with policies.

I understand that discrimination, harassment, and retaliation based on the protected categories set forth in this policy are unlawful and violate Playhouse policy.

I understand that it is a term and condition of my employment/contract/partnership to fully comply with all aspects of the Playhouse's policies against unlawful discrimination, harassment, and retaliation; not just the words of the policies, but in spirit as well.

I understand that if I engage in inappropriate or abusive conduct in violation of our policies, even if it does not rise to the level of "unlawful" discrimination, harassment, or retaliation, I may be subject to disciplinary action, up to and including termination of employment/contract/partnership.

In California and in some other jurisdictions, I understand that I may be sued as an individual and that I can be liable for damages if I am found responsible for unlawful harassment.

I understand that unlawful harassment claims can disrupt or destroy careers, working relationships, friendships, business relationships, marriages, and work environments.

I understand that it is my responsibility to report any complaints or violations of the policy as outlined in the complaint procedure.

I understand that the Playhouse's policy and the law forbid any form of retaliation or reprisal against anyone who makes a good faith complaint or who participates honestly in an investigation or in the complaint process.

I acknowledge that I have read and understand the above statements, and have been provided with a copy of OnStage Playhouse's policies on discrimination, unlawful harassment and retaliation, and the complaint procedure. If I have any further questions, I will contact the Managing Director or President of The Board.

Name (Print): _____

Signature: _____

Date : _____